



## COVID 19 Risk Assessment

This risk assessment has been written in addition to activity and site specific risk assessments and should be read in conjunction with those risk assessments and the dynamic risk assessment. This risk assessment is to be used alongside our operating procedures and Domestic Safety Management (DSM) documents and while every effort should be made to follow the measures in place in this document, it is imperative that the safety of passengers and crew is paramount and any procedures outlined in the DSM relating to the safety of passengers, crew and the vessel take precedence over these measures.

### Introduction

Following a period of closure due to the World wide COVID 19 pandemic Seacoast Safaris are in the process of bringing our staff back into work from a period of furlough and planning to resume boat trips from 1<sup>st</sup> August. All staff will receive training relating to new procedures and Covid security.

**Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.**

Due to the nature of the business, most staff are unable to work from home. Where staff can work from home managers are to keep in regular contact.

**STAFF MUST NOT ATTEND WORK IF THEY ARE SUFFERING FROM ANY SYMPTOMS OF COVID 19 AND MUST INFORM MANAGEMENT AT THE EARLIEST POSSIBLE OPPURTUNITY, OBTAIN A TEST & FOLLOW THE OFFICIAL ADVICE GIVEN. FOLLOWING GOVERNMENT GUIDELINES SYMPTOMS INCLUDE:**

**A NEW CONTINUOUS COUGH**

**HIGH TEMPERATURE**

**LOSS OR CHANGE IN NORMAL SENSE OF SMELL OR TASTE**

**STAFF MUST NOT ATTEND WORK IF THEY HAVE BEEN CONTACTED BY NHS CONTACT TRACING BUT MUST ISOLATE FOR THE STATED PERIOD AND FOLLOW THE ADVICE GIVEN.**

Further guidance can be found on the government website <https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>

Activity	Hazard	Who's at risk	Control Measures	Additional Action Required
<p>All activities undertaken by staff in any work setting:</p> <p>Seacoast Safaris yard and surrounding area</p> <p>Ticket Kiosk</p> <p>Pier</p> <p>Pontoon</p> <p>Vessels</p> <p>Public Spaces</p>	Spread of Coronavirus	<p>Staff</p> <p>Customers</p> <p>Visitors/Delivery drivers</p> <p>Other workers</p> <p>Public</p>	<p><u>Hand washing</u> Regular hand washing with soap and water for 20 seconds.</p> <p><u>Hand sanitization</u> where hand washing facilities are not available hand sanitizer will be provided and should be used regularly. Staff will each be issued with hand sanitiser.</p> <p>Advice can be found if staff are suffering from dermatitis as a result of excessive hand washing <a href="https://www.hse.gov.uk/skin/employ/dermatitis.htm">https://www.hse.gov.uk/skin/employ/dermatitis.htm</a></p> <p><u>Regular cleaning</u> of regularly touched surfaces an objects such as handles, handrails and light switches. Staff will each be issued with disposable cleaning wipes and cleaning products will be available at all work settings. Disposable cleaning products and gloves should be placed in a plastic bin bag and placed inside a second bin bag.</p> <p><u>Social distancing</u>; the most current guidelines on social distancing indoors and outdoors to be followed. Try to maintain a distance of 2m where possible. Where distancing is difficult try to minimise face to face interaction, back to back or side to side is better and try to minimise the duration of such activities.</p> <p><u>PPE</u> where social distancing cannot be achieved or where official guidelines are in place staff will be issued with a face covering and disposable gloves.</p>	<p>Catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands.</p> <p>Report any issues to managers at the earliest possible opportunity.</p> <p><b>Workers must not attend work if unwell</b>, staff must inform managers of any illness at the earliest possible opportunity and where necessary obtain a coronavirus test and follow the official advice given.</p> <p><b>Staff must not attend work if they have been contacted by NHS contact tracing</b> but must isolate and follow the official advice given.</p>

Activity	Hazard	Risk	Control Measures	Additional Action Required
Working in ticket kiosk	Spread of Coronavirus	Staff Customers Other members of the public	<p>Kiosk staff to work one at a time in the ticket kiosk, if it is necessary for another member of staff to be present in the ticket kiosk social distancing should be maintained and the duration kept to a minimum.</p> <p>Screen to be in place with a small gap at counter level to pass payment and tickets/information.</p> <p>Sanitise hands after every transaction.</p>	<p>Comply with the measures in the first section for all activities / settings</p> <p>Report any issues to managers at the earliest possible opportunity.</p> <p><b>Workers must not attend work if unwell</b>, staff must inform managers of any illness at the earliest possible opportunity and where necessary obtain a coronavirus test and follow the official advice given.</p> <p><b>Staff must not attend work if they have been contacted by NHS contact tracing</b> but must isolate and follow the official advice given.</p>

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Assembling passengers and escorting passengers from pier / pontoon to and from vessel	Spread of Coronavirus	Staff Customers Other workers Other members of the public	<p>The pier and pontoon are managed by Anglesey County Council and it is our understanding that access to the pier will be restricted to workers and boat passengers, there will not be any public access to the pier.</p> <p>Passengers will be able to wait on the pier in advance of their sailing, passengers will be asked to assemble 10 minutes before loading time.</p> <p>Boat operators are working together to try and minimise the number of passengers on the pier at any given time by ensuring as few clashes in sailing schedules as possible.</p> <p>Passengers will be expected to maintain social distancing while waiting for their trip.</p> <p>Passengers will be given information at the time of booking and on their tickets regarding social distancing and other recommendations such as face coverings and hand sanitiser.</p>	<p>Comply with the measures in the first section for all activities / settings</p> <p>Report any issues to managers at the earliest possible opportunity.</p> <p><b>Workers must not attend work if unwell</b>, staff must inform managers of any illness at the earliest possible opportunity and where necessary obtain a coronavirus test and follow the official advice given.</p> <p><b>Staff must not attend work if they have been contacted by NHS contact tracing</b> but must isolate and follow the official advice given.</p>

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Boarding the vessel	Spread of Coronavirus	Staff Customers Other workers Other members of the public	<p>The vessel will be cleaned at the start of the day and all handrails, handles and frequently touched surfaces will be cleaned between trips.</p> <p>All seats will be pre-booked online or at the ticket kiosk and passengers will be allocated seats.</p> <p>Each vessel has 'zoned' seating allowing social distancing between each zone.</p> <p>Zones are for one family group or social bubble and passengers are to remain within their zone once on-board.</p> <p>Boarding will be organised to ensure loading of the furthest most zones first.</p> <p>Passengers will be advised to assist members of their own group only. If on the grounds of safety additional assistance is required, the crew will assist passengers ensuring as much social distancing as possible and trying to avoid face to face assistance. If assistance is required crew must wear a face covering as a minimum and must wash or sanitise hands before and after assisting passengers.</p>	<p>Comply with the measures in the first section for all activities / settings</p> <p>Report any issues to managers at the earliest possible opportunity.</p> <p><b>Workers must not attend work if unwell</b>, staff must inform managers of any illness at the earliest possible opportunity and where necessary obtain a coronavirus test and follow the official advice given.</p> <p><b>Staff must not attend work if they have been contacted by NHS contact tracing</b> but must isolate and follow the official advice given.</p>

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During the trip	Spread of Coronavirus	Staff Customers / passengers	<p>There will be a safety briefing and instructions to passengers at the start of the trip.</p> <p>There are cameras on the boat covering any areas that cannot readily be seen through the wheelhouse windows so that the crew can monitor the passengers remotely.</p> <p>The crew will wear a face covering if they need to walk past passengers at any point for example to tie or untie lines etc.</p> <p>Passengers will be asked to raise a hand if there is a problem and the crew will then leave the wheelhouse to determine the nature of the problem.</p>	<p>All passengers should listen to the safety briefing, any announcements made and comply fully. Group leaders should ensure that every member of their group does this.</p> <p>Comply with the measures in the first section for all activities / settings</p> <p>Report any issues to managers at the earliest possible opportunity.</p> <p><b>Workers must not attend work if unwell</b>, staff must inform managers of any illness at the earliest possible opportunity and where necessary obtain a coronavirus test and follow the official advice given.</p> <p><b>Staff must not attend work if they have been contacted by NHS contact tracing</b> but must isolate and follow the official advice given.</p>